



MANSFIELD ADVOCATES FOR CHILDREN  
EXECUTIVE COUNCIL  
**DRAFT - MINUTES**

**Wednesday, July 30, 2014**

10:00am, Town Hall, Human Services Conference Room

MEMBERS PRESENT: Sara Anderson (staff), Susan Daley, Sarah Delia (staff),  
Jordana Frost, Cindy Guerreri, Rachel Leclerc (depart  
11:00am), Pat Schneider

<b>WHAT (Topic)</b>	<b>DISCUSSION</b>	<b>OUTCOME</b>
Call to Order	<p>Sara Anderson called the meeting to order at 10:02am.</p> <p>The minutes of the June 11, 2014 meeting were approved.</p>	
Old Business	<p><b>MAC Executive Council Meeting Schedule:</b> The meeting schedule for the next several meetings was set. The Executive Council will meet on the 3<sup>rd</sup> Monday of the month with some exceptions from 9:00-10:30am. The dates are as follows: August 18, September 15, October 20, November 17, and December 15.</p> <p><b>School Readiness:</b></p> <ul style="list-style-type: none"> <li>• Preschool PKIS was mentioned as a way to track students.</li> <li>• The CASE study has been deferred to the 2015-16 School Year.</li> </ul> <p><b>MAC Chair Duties and Responsibilities:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• The MAC Chair would report to the Mayor, the ultimate authority resides with the Town government.</li> <li>• A public/private partnership.</li> <li>• Pat Schneider and Rachel Leclerc are co-chairs of the School Readiness Council according to legislation.</li> <li>• Question of membership should be the responsibility of the Chair or the Coordinator; should be both.</li> <li>• Chair should be involved in creating Work Plan/Action Plan.</li> <li>• The summary statement should be revised to</li> </ul>	<p><i>Sara Anderson will revise the Chair statement to reflect these changes and circulate them among the Executive Council and then present to the</i></p>

	<p>reflect the leadership position of the MAC Chair.</p> <p><b>Discussion of Scorecard</b></p> <ul style="list-style-type: none"> <li>• Scorecard is a Project Management Tool with data included.</li> <li>• There is a Graustein Peer to Peer Learning Exchange on August 20 that will focus on Scorecard.</li> <li>• Accountability Manager – Members would like more research for the Accountability Manager position.</li> </ul> <p><b>MAC Agenda Discussion</b></p> <ul style="list-style-type: none"> <li>• Move Team work to the beginning of the meeting</li> <li>• MAC Plan: there was a Team Workbook sent by Dave Bechtel that may help focus discussions.</li> <li>• Direct efforts to the community instead of to the public schools.</li> <li>• The Kindergarten Transition was assessed and found to be accomplished. Need data to prove this; were kids, parents assessed to prove efficacy of K-Transition?</li> <li>• Sustainability of all things in plan.</li> <li>• Focus on where MAC is going.</li> </ul>	<p><i>MAC Collaborative.</i></p> <p><i>Sara Anderson will contact Linda Willams to check on the progress of Scorecard.</i></p> <p><i>Cindy Guerrieri suggested looking at Enfield, Wethersfield, New Britain, and Winchester for additional job descriptions.</i></p>
Team Updates	<p><b>Health Team:</b> Jordana Frost</p> <ul style="list-style-type: none"> <li>• The Health team participated in the 5K Run and the Children's Races. Jordana estimated that they made contact with 20-25 families. The Team collected Health Pledges from children to insert into Scorecard; they had an interactive display with the 95210 plate and a pledges bracelet; and they had a game in which children threw dice and did exercises.</li> </ul> <p><b>Successful Learners:</b> Susan Daley</p> <ul style="list-style-type: none"> <li>• Successful Learners have met the most and created a list, they have their fingers in lots of places.</li> <li>• Successful Learners want to focus on current plans and move on from there. It is hard to generate motivation over the summer.</li> <li>• By October, Successful Learners would like to involve the community in new ideas and not target the Public Schools and the Centers.</li> <li>• Susan also mentioned the data that Jill has released to MAC. The Unmet Needs Survey was done in conjunction with the School Readiness Program and was also used for MAC purposes.</li> </ul>	

	<p><b>Community Connectedness:</b> Sara Anderson</p> <ul style="list-style-type: none"> <li>• The 5K Run for the Playground was held on July 12. There were some difficulties with the race director of WAC so the advertising and marketing did not happen as planned. The Playground Committee did most of the publicity at a later date than desired. The Committee should realize about \$1,085 in funds from the 5K Race.</li> <li>• State bonding was awarded in the amount of \$100,000. The total funds for the Playground Project are now \$367,000.</li> <li>• The total Playground budget is currently \$404,000.</li> <li>• The site design for the Playground is now being completed; it will then go to the Town for their input.</li> </ul>	
Adjournment	<p>The meeting adjourned at 11:37am.</p> <p>Next MAC meeting:  <b>Wednesday, September 2, 2014</b>  Community Room, Mansfield Community Center  <b>5:00pm – 5:30pm</b> Arrival and Dinner  <b>5:30pm – 7:30pm</b> MAC Meeting</p> <p>Next Executive Council meeting: <b>August 18, 9:00am, Conference Room B.</b></p> <p>Agenda topics: Please send to Sara Anderson at <a href="mailto:AndersonSD@mansfieldct.org">AndersonSD@mansfieldct.org</a></p> <p>Respectfully submitted,  Sarah Delia  Assistant to Early Childhood Services Coordinator</p>	

**All Mansfield Children ages birth through 8 years old are healthy, successful learners, and their families are connected to the community.**